

Rochester Endocrinology & Diabetes Center

135 Barclay Circle, Suite 104, Rochester Hills, MI 48307

Our Policy Regarding No-Shows or Cancellations

1. Scheduled follow up visits are an important part of your medical care and monitoring.
2. We understand circumstances do occur and we will be more than happy to reschedule your appointment.
3. We would appreciate a call from you at least 24 hours before your appointment date if you need to cancel or reschedule. **There is a \$50.00 no-show or last minute cancellation fee.**
4. **In case of recurrent no-show or three back-to-back reschedules, we strongly feel that our office will be unable to continue to provide you with the appropriate medical care and you may have to transfer your care to a different physician.**
5. It is a policy of our office that once you become established with one of our physicians you **cannot** switch between doctors within our practice.

Signature _____ Date _____